

LLC «Trest Rosspetsenergomontazh»	INCOMING INSPECTION OF CONSTRUCTION MATERIALS, PRODUCTS, STRUCTURES FOR THE CONSTRUCTION OF NPP «ROOPPUR»			
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STATE ATOMIC ENERGY CORPORATION «ROSATOM»

Limited Liability Company

“Trest Rosspetsenergomontazh”

(Branch of LLC “Trest RosSEM” in PRB)

APPROVED BY
Branch Director
LLC «Trest RosSEM» in PRB

_____ Perezhagin G.A.

«___»_____2019

REGULATION	INCOMING INSPECTION OF CONSTRUCTION MATERIALS, PRODUCTS, STRUCTURES FOR THE CONSTRUCTION OF NPP «ROOPPUR» RosSEM R-02-334-06/05-2-1-19	
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APPROVAL, AGREEMENT AND DEVELOPMENT SHEET

	Designation	Full name	Date	Signature
DEVELOPED BY	Chief Specialist, Incoming Inspection Team, Dept. of QCS	Kuzmichev A.A.		
CONFIRMED	Deputy chief Engineer	Gampe A.V.		
CONFIRMED	Head, Dept. of QCS			
CONFIRMED	Head , Construction laboratory	Pikalova E.A.		
CONFIRMED	Head, Department of health & safety	Romanov K.V.		
CONFIRMED	Head, Department на Procurement & logistics	Savchenko I.G.		
CONFIRMED	Head , Production Base	Malyshev A.V.		
CONFIRMED	Head , Production & Technical Department	Voronova A.V.		
CONFIRMED	Chief welder	Lobakhin A.S.		

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1 Application area

1.1 "Regulation on the incoming inspection of construction materials, products and structures used in the construction of the NPP «Rooppur» (hereinafter - Regulation) establishes organizational requirements for the incoming inspection of construction materials, products and structures used in the construction of the NPP «Rooppur», supply of subcontracting organizations, including by:

- Prevention of the issuance of materials that do not meet the requirements of the design and regulatory and technical documentation, contracts, agreements, agreed technical solutions;
- Material identification;
- Determining the quality of the materials required for the incoming inspection;
- Verification of compliance of the supplied materials with the requirements of the PTD and NTD;
- Checking the completeness of the accompanying documentation, and its compliance requirements of scientific and technical documentation;
- Conducting and registered results of incoming inspection;
- Management of non-compliance with materials that do not meet with the requirements of project (design) and regulatory documentation.

1.2 Characteristics of construction materials (products, structures), technical requirements for them, rules for acceptance, labeling, transportation and storage should be indicated in the regulatory documents for the relevant materials, as well as design and construction documents, and the supply contract.

1.3 This Regulation does not apply to the incoming inspection of technological equipment, as well as materials of centralized supply, which are used in the manufacture of equipment.

1.4 The requirements of this Regulation are mandatory for all units of the Branch of LLC «Trest Rosspetsenergmontazh» in the People's Republic of Bangladesh (hereinafter referred to as the Branch) and organizations involved in the construction of NPP «Rooppur», and the incoming inspection of materials of its own supply.

1.5 These Regulations have been developed taking into account the requirements of the current legislation of the Russian Federation, the Charter and organizational and administrative documents of LLC «Trest RosSEM» and JSC «ASE», including the Regulation on the incoming inspection of construction materials, products, structures for the construction of the NPP «ROOPPUR», PP ASE.ROOPPUR.002-2019.

2. Normative references

The following documents are referenced in this Regulation:

- GOST 24297-2013 Interstate standard. Verification of purchased products. Organization of conducting and control methods;
- GOST 15.309-98 System of product development and launching into production. Testing and acceptance of manufactured products. Basic provisions;
- GOST 15467-79 Product Quality Management. Basic concepts. Terms and Definitions;
- GOST R 50779.30-95 Statistical methods. Acceptance quality control. General requirements;
- P-7 Instruction on the procedure for acceptance of industrial products and consumer goods in quality;
- STO 95 137-2013 Incoming Inspection of construction materials, products and structures used in the construction of the FUNE (Facilities for the use of nuclear energy). Organization standard of SRO (Self-regulatory organizations) NP "SOYUZATOMSTROY";
- STO 95 12007-2017 Objects of nuclear energy use. Construction materials, products and structures used in

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construction of nuclear power plants. Incoming Inspection. Organization standard. State Corporation for Atomic Energy "Rosatom".

- WD 03-606-03 Instruction on visual and measuring inspection;

- OIT-0013-2000 Nomenclature of equipment, products and technologies for nuclear installations, radiation sources and storage facilities, subject to mandatory certification in the certification system of equipment, products and technologies for nuclear installations, radiation sources and storage facilities.

- Regulations on fixing discrepancies in the delivered products, construction and installation works and the services provided related to the construction of the NPP, approved by Order No. 114 of OJSC «NIAEP» dated on 10.02.2011;

- STO 8841271.233.010-2018 Non-conformities management in NPP construction and warranty operation;

- Unified industry guidelines for the implementation of construction control during the construction of nuclear power plant facilities, approved by Order of the State Atomic Energy Corporation Rosatom dated 21.03.2017 No. 1/231-P.

3 Terms & abbreviations

In this Regulation, the terms with the appropriate definitions:

Defect - Products, which cannot be transferred to the consumer due to defects [GOST 15467-79].

Inspection type - Classification grouping of control according to a certain attribute.

Incoming Inspection - Quality control of materials, products and structures received at the site of NPP «Rooppur» and intended for use in its construction and operation.

Defect - Each individual product non-compliance with the established requirements [GOST 15467-79].

Factory supply documentation - Documents set, received together with the delivered material, including working design documentation. It includes documents ensuring acceptance, storage, conservation, installation, operation, maintenance, repair, as well as quality of manufacturing of materials, products and structures.

Manufacturer - An enterprise or factory that has a contractual relationship with the Contractor/Supplier for the manufacture and supply of materials, products, and structures for nuclear power plants.

Customer - Bangladesh Atomic Energy Commission (hereinafter referred to as BAEC) registered in accordance with Presidential Decree No. 15 of 1973, authorized to deal with nuclear energy issues, including construction of NPP «Rooppur» in the People's Republic of Bangladesh.

Comment - A written indication of the shortcomings associated with the deviations from the documents and practices applied by the consumer.

Temporary storage area - A site prepared and equipped for temporary storage of incoming construction materials.

Measuring control - Control carried out using measuring instruments, including laboratory equipment.

Quality - Degree of conformity materials, products, structures to the established requirements of the Project and Working Documentation, and/or ND.

Quality control - Checking the status of the procedures used by the manufacturer, supervision over observance of technological processes, acknowledgement of quantitative conformity and qualitative indicators of a product at all stages of its manufacturing to requirements of the NTD, supply contract,

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WDD(Working Design Documentation) and FSD(Factory Supply Documentation).

Selective inspection - Control in which a decision on the quality of controlled materials is made based on the results of checking one or more samples, or samples from a batch.

Complete inspection - Control of each unit of products, structures.

Corrective action - An action taken to eliminate an identified non-conformity and/or to eliminate the cause of this non-conformity.

Materials - Purchased by a participant in the construction of the NPP «Rooppur», for the CIW construction materials, structures and products structurally included in the facility, except for materials used for manufacturing equipment.

Non-compliance - Failure to comply with one or more established requirements [NP-011-99, GOST ISO 9000-2011].

Equipment - Plant equipment, apparatus, technological equipment, including equipment with a long manufacturing cycle, pipelines, mechanisms and vehicles supplied by the Contractor with the transfer of ownership to the Customer, which will be or are part of the NPP.

General contractor- Joint Stock Company «Atomstroyexport», an organization that has signed a construction contract with BAEC for the construction of the NPP «Rooppur» in the people's Republic of Bangladesh and performs the function of Supplier and Supervisor.

Supplier - An organization that performs or provides, under an agreement with a contractor / sub-contractor, the manufacture and / or supply of materials, products, structures for NPP.

Procedure - A documented procedure that ensures the performance of a specific work (process), as well as the procedure and methods for monitoring the results of their implementation.

Working design documentation - Design documentation developed on the basis of technical specifications (IIR, TS) and designed to ensure the manufacture, inspection, acceptance, supply, operation and repair of the product.

Quality Certificate - An accompanying document certifying the quality of the supplied products. It contains quality indicators, technical specifications provided for by the contract.

Conformity Certificate - A document certifying that the certified equipment, process (method) of manufacture, operation and disposal, work or service comply with the established requirements of technical regulations, provisions of standards or contract terms.

Supporting documentation - Documents set including factory supply, shipping, working design documentation of manufacturing plants, as well as other documentation specified in supply contracts of materials, products, structures.

Branch – Branch of LLC «Trest Rosspetsenergomontazh», an organization that has signed a construction contract with the Branch of JSC «AS» in the people's Republic of Bangladesh for the construction of NPP «Rooppur» facilities in the people's Republic of Bangladesh and acting as a sub-contractor.

Note – Sub-contractors do not include laboratories (testing centers) involved in conducting non-destructive and / or destructive testing and / or tests.

Technical conditions - A document containing the requirements (the set of all indicators, norms, rules and regulations) to the product, its manufacture, control, acceptance and delivery, which are impractical to indicate in other design documents.

Shipping documentation - Freight forwarding, commercial or other cargo documentation containing information about its owner, recipient, sender, price, quantity, quality, origin, safety, etc., which accompanies the cargo along the entire route from the sender to the recipient.

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Incoming inspection workshop (site) – It's a specially equipped and equipped premises (site) for conducting incoming inspection.

Following abbreviations are used in this Regulation:

Archive	Technical archive
NPP	Nuclear Power Plant
BAEC	Bangladesh Atomic Energy Commission
II	Incoming Inspection
GOST	State standard of USSR (Russia)
FSD	Factory Supply Documentation
ITR	Initial Technical Requirements (Basic specifications)
CCS	Classification and coding system
CII	Commission of Incoming Inspection
IIT	Incoming Inspection Team
CD	Construction documentation
KM (MS)	Metal Structures
KMD (MDS)	Metal Detailing Structures
ND (RD/SD)	Normative Documentation (Regulatory documentation/ Standard Documentation)
NTD (STD)	Normative and Technical Documentation (Standard & Technical Documentation)
FUNE	Facilities for the use of nuclear energy
OMTS (DPL)	Material & Technical supply (Department of procurement and logistics)
DCC	Department of Construction Control
DED	Design and Estimate Documentation
PTD	Production & Technical Department
WDD	Working Design Documentation
WD	Working Documentation
SD (AD)	Supporting Documentation (accompanying documentation)
CM	Construction Materials
CIW	Construction and Installation work
SCC	Sub-contractor Company
QCS	Quality Control Service
TD	Technical Documentation
TS	Technical Specification
SD	Shipping Documentation
TS (TR)	Technical Specification (Technical Requirements)
TC	Technical condition (Specification)
General contractor	Branch of JSC «ASE» in the People's Republic of Bangladesh
Branch	Branch of LLC «Trest RosSEM» in the People's Republic of Bangladesh
Sub-contractor	A person or organization attracted by the Branch under a sub-contract agreement to fulfill part of the obligations.

4 Basic provisions

4.1 Incoming inspection- quality control of materials, products, designs received at the site and / or manufactured on the territory of the construction site NPP «Rooppur» and intended for use in its construction and operation.

4.2 Conduct the incoming inspection of materials, products, designs, the branch shall, by the administrative document, create the Commission of incoming inspection (CII) consisting of:

- Representative of the General Contractor, controlling the stages of incoming inspection;
- Representative of the Branch, in accordance with clause 12.1 of these Regulations;
- Representative of Designer's supervision (if required);

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- Representative of the BAEC Quality Control Department;
- Representative of the supplier (if required).

Chairman (Vice-Chairman) of the CII, representative of the CII, can be specialists who have been trained and tested, admitted to work in accordance with the established procedure. The scope of knowledge should correspond to the volume of requirements of normative documents, on which the conformity of materials is assessed.

CII Chairman is an employee of the Branch, appointed by the organizational and administrative document in the established order.

Vice- Chairman of the CII is determined by the Chairman of the CII from the employees of the Branch, which are members of the Commission under a specific type of the CII.

Commission Members (with a note - "by agreement") from BAEC and JSC «Atomstroyexport» shall be provided with a separate regulatory document for the relevant organizations.

Chairman (Vice-Chairman) of ICC shall determine for the materials, based on the requirements of the NTD, the scope of the forthcoming inspection and the results of previous inspections of materials, products, construction of the given manufacturer (supplier):

- Manpower and qualification of CII;
- Volume (solid or selective) and non-destructive and/or destructive testing methods.

If necessary, at the request of the Chairman, representatives of third-party organizations may be included in the commission, for this purpose it is necessary to address a letter to the General Contractor.

If necessary, at the request of the chairman, representatives of third-party organizations may be included in the commission, for this purpose it is necessary to send a letter to the General Contractor.

4.3 Major tasks during the incoming inspection are:

- Assessment of the quality materials, products, designs submitted for inspection;
- Ensuring the uniqueness recognition of the results of the quality assessment of materials, products, designs between the Supplier and the Customer, carried out with uniform requirements;
- Availability verification and content of supporting documentation certifying the quality and completeness of the delivered and / or manufactured products;
- Monitoring the conformity of the quality and completeness of the materials of products, designs to the requirements of design documentation;
- Registration of inspection results;
- Management of materials, products, structures that do not meet the requirements of the project and scientific and technical documentation;
- Prevention of the issuance of materials, products, designs for installation that do not meet the requirements of ND and TD, TS / TC / IIR, WD, WDD and supply contracts;
- Verification of storage conditions for materials, products, structures in accordance with the requirements of the technical documentation for a specific type of product;
- Timely submission of claims for operational adjustment of the work of manufacturers and suppliers to ensure the required level of quality;
- Accumulation of statistical data on the actual level of quality of materials, products, designs and development on this basis of proposals to improve quality;
- Periodical supervision of compliance with materials storage rules, products, structures at construction site.

4.4 Incoming inspection at the construction site of NPP « Rooppur » is carried out according to the "List of construction materials, products, structures subject to the incoming inspection (hereinafter referred to as "List")" (Annex A). List must be agreed with the General Contractor before the start of construction and

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installation works on the objects being the subject of the contract.

4.5 Incoming inspection is subject to all materials, products, structures specified in the specifications of the working documentation included in the List. Volume selected the inspection from the incoming batch shall be confirmed by the commission in accordance with the ND requirements.

4.6 In order to ensure the fulfillment of the tasks specified in clause 4.3, during the incoming inspection of materials the following shall be carried out:

verification of compliance of the supplied materials, products, design with the requirements of drawings of the brand KM, KMD, developed in accordance with [GOST R 21.1101-2013] and put into production in the prescribed manner, supply contracts and requirements of ND;

- Checking the availability of accompanying (developed - for manufactured in the conditions of the construction site products, structures) documentation certifying the required quality and completeness of materials, products, structures, as well as the completeness, correctness & authenticity of its design;
- Completeness inspection of materials, products, designs in accordance with the terms of the contract, custom specification, design and estimate documentation;
- Verification of compliance of documentation for materials, products, designs with the requirements of ND, TC, supply contract;
- Checking the condition of the packaging (packaging), the absence of mechanical damage;
- Safety seals and the presence of nameplates;
- Verification of the presence and clarity of the marking, the conformity of its accompanying (developed) documentation;
- Checking the condition and quality of the anti-corrosion coating and preservation;
- Taking samples and specimens (samples) and their transfer for control or testing to specialists of construction laboratories;
- Execution of the necessary documents based on the results of incoming inspection (protocol FK-1, the act of visual and measuring inspection, registered log-book for incoming inspection etc.).

4.7 Nomenclature of materials, products, structures, controlled parameters, inspection type and sample size are determined by the requirements of working and design documentation and supply contracts.

4.8 During the incoming inspection of materials, products, structures, it is necessary to pay attention to the safety class, which is established by the materials used in the construction. If the design and / or design documentation establishes separate requirements for materials as elements important to safety, then the manufacture and assessment of their compliance should be carried out in accordance with federal norms and rules governing the procedure for assessing compliance in force in the field of atomic energy use. If the project does not separately specify the requirements for the safety class of materials, then the manufacture and assessment of their compliance should be carried out in accordance with general industrial requirements.

Note: Steel construction structures, devices, cables are not “elements” according to NP-001-97, providing the fulfillment of the specified functions independently or as part of systems, if they are not considered in the working and design documentation as structural units when performing reliability and safety analysis NPP unit.

5 Basic requirements for the organization and technical support of incoming inspection

5.1. General procedure for conducting incoming inspection of materials of products, structures, indicating responsible executives is given in Annex B of this Regulation.

5.2 Materials and components received at the construction site of the NPP «Rooppur» are subject to incoming inspection according to the List (Annex A). The list is compiled, approved by the Branch in accordance with the requirements of regulatory and technical documentation, should be updated by the Branch once a quarter, or, if necessary, with the mandatory written notification of the General Contractor.

5.3 The list developed by the representatives of the Branch includes materials involved in construction and installation works at the facility in accordance with the Master Plan for the Construction of NPP «Rooppur». It is allowed to create a List, including materials of more than one object. To do this, it is necessary to list these objects in the heading of the List (in brackets under it).

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5.4 The List developed, agreed and approved in accordance with the internal procedures of the Branch is sent to the General Contractor before the start of construction and installation work at facilities whose delivery materials are included in this List.

5.5 Changes to the List are allowed. Changes agreed and approved in the manner established by the internal procedures of the Branch are sent to the General Contractor within two working days from the approval date .

5.6 Accredited laboratories for testing materials are involved by the Branch in accordance with the contract for the provision of materials testing services. The selection of a contractor for testing services is based on the accreditation certificate and the area of accreditation. Documents confirming the competence of the laboratories involved in the testing of materials are stored in the Branch and are shown to the General Contractor or the Customer upon request.

5.7 Incoming inspection of materials, products, structures should be carried out in specially equipped storage facilities or on the observation deck, specially organized in the immediate vicinity of the NPP «Rooppur» facility under construction for incoming inspection of large-sized and / or large-capacity material, product and structure. Specially equipped storage facilities and viewing platforms must meet labor safety requirements. It is allowed to conduct incoming inspection of materials, products, structures at the place of their installation (temporary storage before installation) in agreement with the General Contractor and the Customer. Responsibility for the organization of the workplace of the commission for incoming inspection and compliance with labor safety requirements, in this case, lies with the head of the organization, allowing members of the commission of incoming inspection to work at the incoming inspection venue in the prescribed manner.

5.8 Decision on the suitability of materials, products and structures (having defects) for the construction of the NPP «Rooppur» is made by the incoming inspection commission based on the positive conclusions of the commission members, incoming inspection after mandatory coordination with the project author and the Customer.

5.9 The lists of applied means of control, testing and measurement of materials, products, structures, as well as the requirements for them, must be indicated in the technical standard for products or in the relevant standard for inspection.

5.10. Branch provides the necessary means of measurement and control to conduct Incoming Inspection. The measuring instruments used during the incoming inspection must be identified, they must also undergo metrological verification and / or calibration. The use of measuring instruments with expired dates of metrological verification and / or calibration is prohibited.

5.11 If necessary, when conducting incoming inspection, a representative of the supplier who performed the delivery of the material, product, design is involved.

5.12 If the means of control or measurement, as well as the methods of control and testing, differ from those specified in the normative documents, then the consumer shall coordinate them with the supplier to ensure unambiguous results for assessing the quality of materials, products, structures.

5.13 When organizing the incoming inspection, the conditions must be met, after which compliance is allowed to conduct an input control of materials. As a rule, these conditions are regulated by mandatory metrological recommendations and the requirements of the measurement (test) methodology. In addition, these conditions include: temperature conditions, the process of re-preservation, obtaining a homogeneous mass or uniform composition, the time the materials enter the operating mode, resistance to vibration, oils, detergents, the influence of external fields, humidity, atmospheric pressure, solar radiation, aggressive environments, exposure time.

5.14 Incoming inspection of materials, products, structures should be carried out no later than 10 days from the date of receipt of materials, products, structures and completion of the results before use.

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5.15 Materials whose storage period has expired, regardless of the results of the previous incoming inspection, are subject to rechecking, and only then can the question of their use in construction and installation work be raised.

5.16 materials, products, and structures rejected at the incoming inspection must be marked and stored separately (in accordance with clause 9. 5 of this Provision), until any disputes between the supplier and the consumer are resolved.

5.17 if necessary, the consumer can carry out additional quality checks of materials, products, structures, if the conditions and modes stipulated by the methods of additional checks do not exceed the design requirements set in the working and design documentation. In this case, you do not need to approve these additional checks with the supplier.

6 Procedure of material presentation for incoming inspection

6.1 Representatives of the Branch involved in the procedure for conduct incoming inspection, before submitting materials, products, structures for incoming inspection a number of necessary actions should be carried out in accordance with Annex N:

6.1.1 Check the number of seats indicated in the accompanying (developed) documentation.

6.1.2 Check the availability and correctness of the accompanying (developed) documentation. The set of accompanying (developed) documentation, depending on the type and purpose of the material, product, design, may include the following documents:

- Shipping specification;
- Picking list;
- Packing list;
- Operational documentation;
- Way-bill;
- Drawings of the brand KZh (rebar-concrete structure drawing) and KMD, issued for in accordance with the established procedure
- Technical specifications for materials designed in accordance with GOST 2.114-95 (if the materials were manufactured in accordance with TC);
- Quality certificates, with the application of acts (protocols) of the necessary tests;
- Document on the quality of steel construction structures, the form of which must comply with GOST 23118-2012 and GOST 10922-2012;
- Act (conclusion, protocol), in which the control results of welded joints should be indicated.

6.1.3 Check for precautionary marking of materials packed in boxes: “Top”, “Do not drop”, “Do not turn over”, “Caution glass”, etc.

6.1.4 Check the conformity of the actual marking of the delivered materials with the accompanying documentation (labels, tags, branding, serial number, DQC seal, rolled marking, etc.).

6.1.5 Check the quality of packaging materials in a container in accordance with the requirements of the manufacturer's drawing.

6.1.6. Determine the need to involve a representative of the supplier who delivered the material. Invite a supplier representative (if necessary).

6.2 In case of positive results of acceptance of materials by the quantity and quality of packaging, it is necessary for the financially responsible person to sign in receipt orders for acceptance of the received materials at the warehouse.

6.3 Before conducting the incoming inspection, it is necessary to check:

- Availability and willingness to conduct incoming inspection area (site);
- Preparation of access roads to the site, installation of appropriate road signs on them and providing coverage of the places of work;
- Preparation of storage facilities for building materials in accordance with GOST, TC and NTD for materials;

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- Placement in the work area and the readiness of the necessary mechanisms, rigging, equipment, tools and devices;
- Presence at the site of the incoming inspection of the necessary certified means of control and measurement with passports and verification certificates.

6.4 After delivery of materials enter the warehouse, it is necessary:

6.4.1. Submit information on necessity for incoming inspection and the entire set of documents to the Dept. of Structural engineering, General Contractor (see clause 7.2).

6.4.2 Check the conservation data in the following scope:

- Presence and condition of preservative coatings;
- Conservation date;
- Requirements for re-preservation periods and for preserving materials.

6.4.2 Carry out re-preservation and present materials, products, designs of the commission for incoming inspection to check it for quality and completeness.

7 Procedure for conducting incoming inspection

7.1 In order to carry out the incoming inspection of materials, products, structures, the representative of the Branch responsible for maintaining the database of materials received at the warehouses (storekeeper) must bring the fact of delivery and information on the delivered materials to the specialist of the IIT, as well as fill out an application for incoming inspection, namely, to registered in the log-book of applications for incoming inspection. In turn, the specialist of the IIT, one day before the incoming inspection, should bring the fact of delivery and information on the delivered materials to the experts of the commission for the incoming inspection of the General Contractor, and also fill out an application for incoming inspection in the established procedure.

7.2 Requisition shall be executed in the form of an entry in the application log-book for incoming inspection, as well as a separate sheet in accordance with order 25-r of 02/06/2018 according to Annex B and B1 and should contain the following information: the applicant, his place of work and contact phone number, date and time of receipt of the requisition, name of the material, type, quantity and location of the material, number of the specification (drawing, purchase requisition) of the project, date of the planned incoming inspection. The application must be accompanied by a complete set of SD - originals or copies certified by impressions of the seals and / or signatures of the persons responsible for accepting the material from the manufacturer.

In the absence of the necessary completeness of the SD, the specialist group of the Entrance Control of the Branch has the right to postpone the terms of the incoming inspection of the received material and declared for inspection until all comments are eliminated.

If necessary, the Employee of the Branch's IIT pre-checks compliance with the requirements regulated in clauses 7.5, 7.6, 7.7, 7.8, then makes an entry in the General Contractor's application log "call Log-book for specialists supervising the quality of materials, products, structures and equipment" about inviting a representative of the General Contractor's DQC to the incoming inspection.

7.3 Materials, products, structures upon receipt at the warehouse before the incoming inspection should be stored and stored separately from the material passed the incoming inspection in accordance with the conditions of placement and storage specified in the accompanying documentation for the placed building materials.

7.4 Incoming inspection of construction materials submitted according to the application is carried out by the

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CII (commission of incoming inspection) in accordance with the current edition of the “List of construction materials subject to incoming inspection”. Products not included in the List are checked only for compliance with the appearance, quality documents, requirements of the supply contract and specifications herewith, as well as for completeness according to the supplier’s packing lists or with the terms of the contract and specifications herewith.

7.5 When conducting incoming inspection members of the commission shall:

- Visual inspection of the condition of the transport container (packaging) of the material. In case of damage to the container(packaging), after opening it, the condition of the material is checked;
- Checking the conformity of the marking of the received material with the accompanying documentation;
- Check the availability, completeness and content of the accompanying documentation for the material;
- Verification of planned (actual) storage conditions and their compliance with the requirements of the manufacturer (supplier) of the material.

7.6 Verification of the conformity of the marking of the supplied material with the data of the accompanying documentation includes monitoring the actual marking for compliance with the information provided in the accompanying documentation (labels, tags, rolling marking, branding, factory number, DQC seal, etc.).

7.7 Verification of availability, completeness, content and quality of the accompanying documentation on materials includes:

- Checking the actual availability of the shipping documentation and the factory delivery documentation in accordance with the requirements of the supply contracts, the regulatory documentation and technical documentation, specifications (terms of reference). The recommended list of supplying documentation supplied with the material is given in Annex D;
- Authenticity verification of documents confirming the quality of the material;
- Completeness control factory delivery documentation in accordance with the list of packing list (factory passport, specifications, operating instructions, drawings (if available), forms, manufacturing certificates, quality passports, conformity certificates , acceptance certificates etc.);
- Content and quality control factory supply documentation for compliance with regulatory requirements.

7.8 Verification of the completeness, quality and materials integrity, products and structures includes:

- Check of compliance of the actual completeness of the delivered material with technical specifications, packing lists placed by the Supplier/manufacturer in each shipped place;
- inspection of compliance of supplied materials with the ordered specification, working design documentation, as well as control of the expired date or warranty period;
- Materials quality checking (visual and measuring inspection, control tests if necessary);
- Checking (if necessary) of the correct placement of materials inside the package (distortions, displacements, breakdowns from fasteners, etc.), lack of visible damage (dents, cracks, scratches, chips, rust, etc.).

7.9 The verification of conservation data is carried out in the following volume:

- Presence and condition of preservative coatings;
- Conservation date;
- Requirements for re-preservation periods and for preserving materials.

7.10 If there are comments from the members of the commission regarding the material being accepted, a decision may be made to conduct additional inspections related to the incoming inspection that are not provided for in the regulatory documentation, technical specifications and documentation of the Supplier / Manufacturer. The decision to conduct additional checks and their results are reflected in the act of incoming inspection.

7.11 Incoming inspection results are considered positive if the following conditions are met:

- Materials, products, structures are free of visible damage and defects;
- Materials, products, designs, if necessary, are packaged, unfastened and transported in accordance with

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- the supply contract and accompanying documentation;
- Completeness of materials, products, structures corresponds to the data specified in the shipping documentation;
- Marking is clearly applied and corresponds to the specified data in the accompanying documentation;
- Products, structures are painted and preserved according to the requirements of the working design documentation;
- Complete, high-quality and undamaged accompanying documentation in accordance with the delivery contract has been delivered together with materials, products and structures;
- Compliance of the material with the requirements established in the factory delivery documentation and supply contracts is confirmed.

8 Reporting results of incoming inspection

8.1 Based on the results of the incoming inspection of materials, products and structures, the Branch shall issue an incoming inspection Act in the form of Annex E, which is the basis for issuing the material for installation. Act of the incoming inspection shall be issued for each batch of the same type of materials, products and structures from one plant - manufacturer (Supplier).

8.2 It is permitted to issue one incoming inspection document for several types of materials manufactured (supplied) by one manufacturer (Supplier) if:

- Materials are accepted by a single commission for input control at the same time;
- Materials are of the same type;
- Materials as a result of the input control have no remarks.

8.3 If the results of the incoming inspection are negative, an act in the form of Annex G shall be drawn up which shall describe all defects with reference to the requirement of the regulatory document.

8.4 Rejected materials are issued and attached a label – defect (Annex I).

8.5 In case of positive results the incoming inspection and confirmation of compliance of materials with the established requirements, the Commission shall decide on its transfer for use at NPP «Rooppur» or for storage. In this case the materials are labeled as suitable for use at NPP «Rooppur» with the label design and attachment (Annex H).

8.6 Act of incoming inspection shall be executed and approved within 5 (five) working days after completion of the input control in 6 copies in F-K1 form (in Russian and English).

8.7 Two copies of the Act of incoming inspection shall be handed over to the Customer, two copies shall be included in the documentation of materials and shall be kept in the Branch, and two copies shall be handed over (against signature) to the representatives of subcontractors who supply and will install these materials, products, structures.

8.8 Simultaneously with the execution of the Act, incoming inspection shall be filled in the appropriate fields in the accompanying documents on materials, products, structures on the input control and its results.

8.9 Act of the incoming inspection shall be recorded in the log-book of the results of the incoming inspection in the form of Annex F. Log-book's sheet must be numbering. Log-book shall be tied, stamped and signed by the responsible specialist of the Branch.

8.10 Act must be signed by all members of the commission involved in the output control of materials, products, structures. In the absence of the signature of any of the members of the commission who took part in the incoming inspection, Act of the incoming inspection shall be considered invalid and may not be approved by the Chairman of the commission.

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8.11 A member of the commission who disagrees with the content of the incoming inspection Act shall sign it with a special opinion about his disagreement and indicate the reasons which have formed this opinion.

9 Management materials that do not meet the requirements of project & regulatory documentation

9.1 All non-conformities in the working and design documentation made during manufacturing and supplying materials, products, structures shall be agreed with the General Designer and/or Project designer in the established procedure.

9.2 Observations identified during the incoming inspection of materials, products and structures may be legalized by a letter of approval from the designer of the design or construction documentation.

9.3 All remarks detected during the incoming inspection shall be recorded in the act of the incoming inspection. Thus all check activities should be executed in full irrespective of the revealed remarks.

9.4 Remarks (non-conformities) shall be described in full, concise and unambiguous manner, with references to the points of the documents, whose requirements are violated, with indication of the value of deviations of the checked parameters. The number of materials examined shall be indicated. It is recommended to use digital photography to record the comments (discrepancies).

9.5 Consumer organization must ensure the responsible storage of rejected materials, products, structures in accordance with the requirements of the manufacturer (supplier) until an appropriate decision is made, while: rejected materials for incoming inspection must be marked and isolated from other materials suitable for use in work; rejected materials must be marked "REJECTED", made with paint or indelible ink on the surface of their packaging, or other signs indicating their unsuitability for installation; small parts and spare parts rejected at the incoming inspection must be packed in separate properly marked containers, which exclude unauthorized access and their use in work.

9.6 After the Act is executed and signed, the representatives of the Branch shall organize the entrance control with the remarks or detection of hidden defects in the process of installation or adjustment, and the material shall be found to be inappropriate.

9.7 Investigation date shall be set in accordance with the terms and conditions of the supply agreement, and in case of their absence in the agreement - within 15 days (fifteen) working days from the date of hidden defect detection.

9.8 In the event of disputable situations the investigation shall be conducted by third parties having competent specialists (certified in this or that area) and having licenses (permits) allowing to produce and/or process and/or supply and/or store materials similar to those supplied.

9.9 In the course of elimination of each observation, one of the decisions shall be taken:

- Eliminate the comment (additional staffing, repair, adjust the accompanying documentation, etc.);
- Accept with this comment;
- Reject.

9.10 Act on detected defects according to the form of Annex G of this Regulation (form OS-16) shall be executed by the Branch and transferred to the specialist of the General Contractor's construction control department for storage.

9.11 In case of repeated presentation of material, product, construction to the input control after elimination of the remarks, an act of the input control with the same number which was assigned to the act of the incoming inspection with remarks and obligatory addition of "(R)" (repeated) in field 4 of the sign. The newly drawn up act of incoming inspection "(R)" shall be accompanied by the original act of the incoming inspection with the

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remarks, specifying the reasons why the building materials were rejected (or returned to the Supplier) at the first submission, so that the participants of the entry control shall pay special attention to the discrepancies that caused the building materials to be rejected. "Logbook of the incoming inspection results» shall be marked with an appropriate note about the repeated supervise and execution of the act of the incoming inspection.

9.12 In case it is impossible to eliminate the nonconformities, defects or accept materials with these nonconformities, the Branch shall arrange for return of the rejected input control materials to the manufacturer (supplier).

9.13 The rejected materials shall be identified and stored in accordance with Section 10 of the Regulation until returned to the manufacturer (supplier) within the time limits stipulated in the Supply Agreement and State Authorized Testing Instruction P-7 dated 25.04.66.

10. Work organization with rejected materials

10.1 Isolation and marking of a defective or rejected material for incoming inspection of a material, product, structure should be carried out in order to exclude its mixing with suitable construction materials and to prevent its issuance for installation.

10.2 Isolated storage of defective or rejected material, products, and structures must be organized in the places of regular storage of material, products, structures in the warehouses of the Branch, but with the territorial separation of suitable and unusable material.

10.3 When storing a defective or rejected for incoming inspection material, product, design, it is necessary to ensure its safety, take measures to prevent deterioration of the technical parameters of the material.

10.4 All rejected materials, products, structures must be marked "REJECTED", in bright paint on the tag (Annex I) or on the surface of the material if there is a sufficient area.

10.5 Marking may be applied by persons responsible for the storage of material, products and structures under the supervision of a responsible specialist of the Branch.

11 Document storage

11.1 As a result of the incoming inspection of materials, products, structures, the following documentation is compiled:

- Incoming inspection applications;
- Registration requisite log-book for incoming inspection;
- Acts of incoming inspection;
- Result log-book of incoming inspection;
- Instructions on the appointment of those responsible for the organization and conduct;
- Correspondence documents: letters, memos, etc.;
- Documentation executed in the process of eliminating comments identified during incoming inspection.

11.2 Accounting and storage of all accompanying and generated during the incoming inspection documentation for materials, products, structures is carried out in accordance with the "Procedure for execution of executive documentation during construction and erection work at the construction site of the NPP « ROOPPUR » PP RosSEM 001 -2019, Version 1 .

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12 Responsibility

12.1. The person responsible for the development, coordination and approval of these Regulations, as well as the Chairman of the incoming inspection commission, is the person appointed by order of the Branch.

12.2 Head of the Quality Control Department shall be responsible for the organization of the entrance control group at the Branch and the control of the compliance with the requirements of these Regulations by the personnel of the Branch.

12.3 Responsible person for the organization of the work of the incoming inspection team and monitored of the compliance with the requirements of these Regulations by the personnel of the Branch shall be the responsible officer of the Quality Control Commission appointed by order of the Branch.

12.4 In the event of impossibility to perform their duties for a good reason or absence of responsible persons being a part of the commission on the incoming inspection, the performance of duties of the members of the commission shall be assigned to the persons substituting them appointed by order of the Branch.

12.5 Head of OMTS (department of Procurement & logistics) is responsible:

- For making requests for the supply of materials necessary for production;
- For the compliance of the materials specified in the order specification with the requirements of the project documentation;
- Coordination of analogues of the products offered by the suppliers, which differ from the ordered specification;
- For changes in the design documentation when coordinating analogs of supplied materials, which differ from the custom specification.

12.6 Head of OMTS is responsible:

- For supplying materials of the required quality according to the requests;
- For the completeness of the accompanying documentation in accordance with the requirements of normative documents and supply agreements;
- For organization of timely interaction with QCS specialists in terms of applications for incoming inspection;
- For organization of claim and claim work with suppliers of materials that have not passed the incoming inspection or are recognized as not suitable;
- For registration of materials that have passed the incoming inspection;
- Maintenance of the database of materials received into the OMTS warehouse.

12.7 Warehouse keeper is responsible:

- for checking the conformity of the invoice, the bill of lading, checking the external condition of the materials, the transport package, the containers, the coverings and seals, opening the containers, and inspecting the internal packaging of the materials in the containers;
- Preservation of the packaging(s) in their original (undisturbed) state with preservation of the transport and consigner marks, seals, packing labels and sheets until the end of the incoming inspection;
- Submission to the representative of the incoming inspection of the quality documents, copies of the invoice, receipt order, waybills, packing labels from tare places, commercial act;
- Checking compliance of materials labelling with quality documents;
- Checking materials for quantity and completeness, including availability of documentation for operation and repair;
- Drawing up a report on the comments on the checks of the points above and sending the report to the Head of the supply Department for communication to the manufacturer;
- Marking of accepted or rejected materials.

12.8 Head of QCS is responsible:

- For organizing the incoming inspection team at the branch of LLC «Trest RosSEM» in PRB.

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- For the organization of work on discrepancies detected at the input control;
- For documenting the results of the incoming inspection of interance materials;
- For accounting and registering acts of incoming inspection, including acts of visual and measuring inspection;
- For identification of the materials that passed and failed to pass the incoming inspection at the OMTS warehouse;
- For the condition of measuring instruments used in the course of the incoming inspection.

12.9 Head of the production base is responsible:

- For organization of timely interaction with QCS specialists in terms of registration of applications for the incoming inspection;
- For the use during the construction of NPP «Rooppur», which are under their production responsibility, only those materials, which passed the incoming inspection and were given to them for installation (in production);
- Organization of storage areas for materials with separation of storage areas "before the incoming inspection ", " incoming inspection passed", "DEFECT".

12.10 Site managers are responsible for the organization of storage areas with separation of materials "before incoming inspection ", "incoming inspection passed", "DEFECT":

- for using during the construction of NPP «Rooppur», facilities under their production responsibility only those materials, which passed the incoming inspection and were issued to them for the works.

12.11 Chairman of the incoming inspection Commission (hereinafter referred to as the CII) shall be responsible:

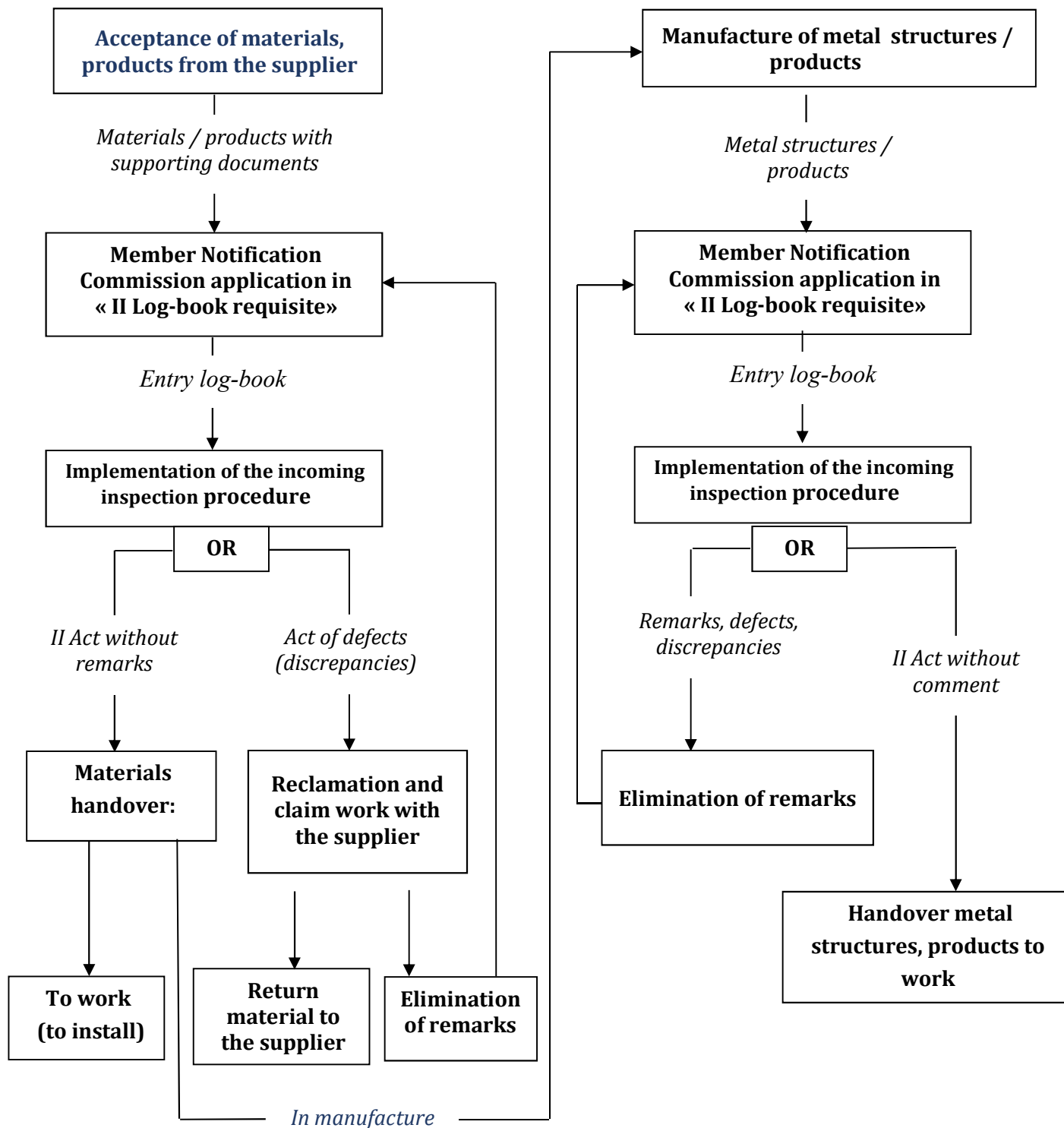
- For the determination of the composition, qualification of the participants, Commission of incoming inspection and inclusion in the Commission of additional Commission members, if necessary;
- For the organization of the work of the Commission on incoming inspection and control over compliance by all members of the Commission on incoming inspection with the established requirements during the performance of the incoming inspection;
- Organization of safe conduct of the incoming inspection and compliance of all members of the commission with labor safety requirements;
- Performance and evaluation of the results of incoming inspection in accordance with the established regulatory documents and requirements of this Regulation.

12.12 Members of the commission on incoming inspection shall be responsible for the organization of safe conduct of the incoming inspection and compliance with labor safety requirements by all the members of the commission; conduct and evaluation of the results of the incoming inspection in accordance with the established normative documents and requirements of this Regulation:

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Annex A

DIAGRAM
Incoming inspection stages at the branch of LLC «Trest RosSEM» in PRB



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Annex B
(compulsory)

APPROVED BY
Chief Engineer
Branch of LLC «Trest RosSEM» in PRB
_____ Noskov S.A.

«___»_____2019

List of construction materials subject to incoming inspection

(for objects 10,20 UJA; 10,20 UMA; 10,20 UJG; 11,12 UMW; 10,20 URW; 11,12 UKZ, UBZ, URZ during the construction of the NPP «Rooppur»)

(objects are listed according to the master plan)

Sl.N o.	Material name, component products, brand, type	List of mandatory documents required for incoming inspection	Checking parameters	Normative value of parameter	Sampling volume /methods of selection in the sample	Inspection type, measuring instruments	Warranty terms, storage conditions
1	2	3	4	5	6	7	8
1	Materials, products and accessories that are classified as important for safety in accordance with the project	In accordance with GOST R 50.06.01-2017	In accordance with GOST R 50.06.01-2017	In accordance with GOST R 50.06.01-2017	In accordance with GOST R 50.06.01-2017	In accordance with GOST R 50.06.01-2017	In accordance with GOST R 50.06.01-2017
2	Embedded parts made using welding	GOST 14098-2014, GOST 10922- 2012	In accordance with KM, KMD	GOST 14098-2014, GOST 10922- 2012	In accordance with KM, KMD	In accordance with KM, KMD	GOST 14098-2014, GOST 10922- 2012
3	Pipes for installation of measuring instruments and automation systems	SP 77.13330.2016	In accordance with KM, KMD	SP77.13330.2016	SP 77.13330.2016	In accordance with KM, KMD	SP 77.13330.2016
4	Steel wire ropes	GOST 3241-91	In accordance with KM, KMD	GOST 3241-91	In accordance with KM, KMD	In accordance with KM, KMD	GOST 3241-91
5	Cable and wire products	GOST 18690-2012	In accordance with KM, KMD	GOST 18690-2012	In accordance with KM, KMD	In accordance with KM, KMD	GOST 18690-2012
6	Steel pipes according to TC from alloyed, structural and stainless steels, non-ferrous metals and alloys,	GOST 32528-2013 GOST 30563-98	In accordance with KM, KMD	GOST 32528-2013 GOST 30563-98	In accordance with KM, KMD	GOST 32528-2013 GOST 30563-98	GOST 32528-2013 GOST 30563-98

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12	Oversized container equipment delivered by individual elements and assembled at the construction site	In accordance with WD and KD	In accordance with WD and KD	In accordance with WD and KD	In accordance with WD and KD	In accordance with WD and KD	In accordance with WD and KD
13	Materials and products of the CPTS (Containment pre-tensioning system)	In accordance with WD and KD	In accordance with WD and KD	In accordance with WD and KD	In accordance with WD and KD	In accordance with WD and KD	In accordance with WD and KD
14	Galvanized sheet steel	GOST 598-90	GOST 598-90	GOST 598-90	GOST 598-90	GOST 598-90	GOST 598-90
15	DCI(Ductile cast iron) and CHW (Cast iron water-collecting) pipes with shaped parts	GOST 6942-98 GOST 31445-2012 GOST 31458-2015	GOST 6942-98 GOST 31445-2012 GOST 31458-2015	GOST 6942-98 GOST 31445-2012 GOST 31458-2015	GOST 6942-98 GOST 31445-2012 GOST 31458-2015	GOST 6942-98 GOST 31445-2012 GOST 31458-2015	GOST 6942-98 GOST 31445-2012 GOST 31458-2015
16	Welding materials (electrodes, wire, fluxes, etc.)	GOST R ISO 15792-3-2010 GOST R ISO 3581-2009 GOST 26271-84 GOST 28555-90	GOST R ISO 15792-3-2010 GOST R ISO 3581-2009 GOST 26271-84 GOST 28555-90	GOST R ISO 15792-3-2010 GOST R ISO 3581-2009 GOST 26271-84 GOST 28555-90	GOST R ISO 15792-3-2010 GOST R ISO 3581-2009 GOST 26271-84 GOST 28555-90	GOST R ISO 15792-3-2010 GOST R ISO 3581-2009 GOST 26271-84 GOST 28555-90	GOST R ISO 15792-3-2010 GOST R ISO 3581-2009 GOST 26271-84 GOST 28555-90
17	Aluminum sheet	GOST 21631-76	GOST 21631-76	GOST 21631-76	GOST 21631-76	GOST 21631-76	GOST 21631-76
18	Materials for chemical and radiation protection of equipment, pipelines and building structures	In accordance with WD	In accordance with WD	In accordance with WD	In accordance with WD	In accordance with WD	In accordance with WD
19	Fire-resistant, fireproof, acid-resistant materials	In accordance with WD	In accordance with WD	In accordance with WD	In accordance with WD	In accordance with WD	In accordance with WD
20	Corrosion-resistant coatings (paints, primers, enamels, varnishes)	GOST R 52602-2006 GOST 18958-73 GOST 30884-2003 GOST 9109-81 TC 95-2184-90 TC 20.30.12-022-12288779-2018 TC 2313-012-12288779-99	GOST R 52602-2006 GOST 18958-73 GOST 30884-2003 GOST 9109-81 TC 95-2184-90 TC 20.30.12-022-12288779-2018 TC 2313-012-12288779-99	GOST R 52602-2006 GOST 18958-73 GOST 30884-2003 GOST 9109-81 TC 95-2184-90 TC 20.30.12-022-12288779-2018 TC 2313-012-12288779-99	GOST R 52602-2006 GOST 18958-73 GOST 30884-2003 GOST 9109-81 TC 95-2184-90 TC20.30.12-022-12288779-2018 TC 2313-012-12288779-99	GOST R 52602-2006 GOST 18958-73 GOST 30884-2003 GOST 9109-81 TC 95-2184-90 TC 20.30.12-022-12288779-2018 TC 2313-012-12288779-99	GOST R 52602-2006 GOST 18958-73 GOST 30884-2003 GOST 9109-81 TC 95-2184-90 TC20.30.12-022-12288779-2018 TC 2313-012-12288779-99

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		GOST 24709-81 GOST 9980.1-86 GOST 9980.2-2014 GOST 19007-73 GOST 32299-2013 GOST 31149-2014 GOST 28574-90 GOST 15140-78 GOST 8784-75 GOST 9.407-2015 GOST 31993-2013 GOST 29319 GOST 6806 GOST 5233	GOST 24709-81 GOST 9980.1-86 GOST 9980.2-2014 GOST 19007-73 ГОСТ 32299-2013 GOST 31149-2014 GOST 28574-90 GOST 15140-78 GOST 8784-75 GOST 9.407-2015 GOST 31993-2013 GOST 29319 GOST 6806 GOST 5233	GOST 24709-81 GOST 9980.1-86 GOST 9980.2-2014 GOST 19007-73 GOST 32299-2013 GOST 31149-2014 GOST 28574-90 GOST 15140-78 GOST 8784-75 GOST 9.407-2015 GOST 31993-2013 GOST 29319 GOST 6806 GOST 5233	GOST 24709-81 GOST 9980.1-86 GOST 9980.2-2014 GOST 19007-73 GOST 32299-2013 GOST 31149-2014 GOST 28574-90 GOST 15140-78 GOST 8784-75 GOST 9.407-2015 GOST 31993-2013 GOST 29319 GOST 6806 GOST 5233	GOST 24709-81 GOST 9980.1-86 GOST 9980.2-2014 GOST 19007-73 GOST 32299-2013 GOST 31149-2014 GOST 28574-90 GOST 15140-78 GOST 8784-75 GOST 9.407-2015 GOST 31993-2013 GOST 29319 GOST 6806 GOST 5233	GOST 24709-81 GOST 9980.1-86 GOST 9980.2-2014 GOST 19007-73 GOST 32299-2013 GOST 31149-2014 GOST 28574-90 GOST 15140-78 GOST 8784-75 GOST 9.407-2015 GOST 31993-2013 GOST 29319 GOST 6806 GOST 5233	
21	Thermal insulation materials, including materials for thermal insulation of equipment and pipelines	GOST 26281-84 GOST 25880-83 GOST 31309-2005 TC 5767-006-54349294-2014	GOST 26281-84 GOST 25880-83 GOST 31309-2005 TC 5767-006-54349294-2014	GOST 26281-84 GOST 25880-83 GOST 31309-2005 TC 5767-006-54349294-2014	GOST 26281-84 GOST 25880-83 GOST 31309-2005 TC 5767-006-54349294-2014	GOST 26281-84 GOST 25880-83 GOST 31309-2005 TC 5767-006-54349294-2014	GOST 26281-84 GOST 25880-83 GOST 31309-2005 TC 5767-006-54349294-2014	
22	Waterproofing and roofing materials	GOST 30547-97 GOST 13489-79 GOST R 56703-2015 TC 5716-008-54282519-2003 TC 5772-001-58093526-11 TC 5774-004-17925162-2003 STO 72746455-3.4.2-2014 TC 5745-005-00259637-2017 TC 5745-001-77921756-2006 GOST 32299-2013 GOST R 55402-2013	GOST 30547-97 GOST 13489-79 GOST R 56703-2015 TC 5716-008-54282519-2003 TY 5772-001-58093526-11 TC 5774-004-17925162-2003 STO 72746455-3.4.2-2014 TY 5745-005-00259637-2017 TY 5745-001-77921756-2006 GOST 32299-2013 GOST R 55402-2013	GOST 30547-97 GOST 13489-79 GOST P 56703-2015 TC 5716-008-54282519-2003 TC 5772-001-58093526-11 TC 5774-004-17925162-2003 STO 72746455-3.4.2-2014 TC5745-005-00259637-2017 TC 5745-001-77921756-2006 GOST 32299-2013 GOST R 55402-2013	GOST 30547-97 GOST 13489-79 GOST R 56703-2015 TC 5716-008-54282519-2003 TC 5772-001-58093526-11 TC 5774-004-17925162-2003 STO 72746455-3.4.2-2014 TC 5745-005-00259637-2017 TC 5745-001-77921756-2006 GOST 32299-2013 GOST R 55402-2013	GOST 30547-97 GOST 13489-79 GOST R 56703-2015 TC 5716-008-54282519-2003 TC 5772-001-58093526-11 TC 5774-004-17925162-2003 STO 72746455-3.4.2-2014 TC 5745-005-00259637-2017 TC 5745-001-77921756-2006 GOST 32299-2013 GOST R 55402-2013	GOST 30547-97 GOST 13489-79 GOST R 56703-2015 TC 5716-008-54282519-2003 TC 5772-001-58093526-11 TC 5774-004-17925162-2003 STO 72746455-3.4.2-2014 TC 5745-005-00259637-2017 TC 5745-001-77921756-2006 GOST 32299-2013 GOST R 55402-2013	GOST 30547-97 GOST 13489-79 GOST R 56703-2015 TC 5716-008-54282519-2003 TC 5772-001-58093526-11 TC 5774-004-17925162-2003 STO 72746455-3.4.2-2014 TC 5745-005-00259637-2017 TC 5745-001-77921756-2006 GOST 32299-2013 GOST R 55402-2013

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Annex C
(compulsory)

**Log-book Form registration of applications for incoming inspection
Incoming inspection requisition (application) of registration Log-book**

Sl. No.	Application date and time	Applicant full name(dept, contact phone)	Construction material name (supplier, type, quantity, storage location)	Drawing No. (specification, drawing)	Inspection date & time	Incoming inspection results

Annex C1
(compulsory)

Requisition (application) specimen for conducting the incoming inspection on construction materials

Date/time	Project No. /Object (Name)/ Shhet No.	Submitted matrails name	Unit	Q-ty	Remarks/Engineer
02.02.2018	RPR.0120.10UJA.0.KZ.LC0039-CAB0001. Reactor Building (10UJA). Walls of tendon gallery with elev. -5.450 to elev. -1.850 for R20400. Geometry. Sheet: C01 / 9.1; C01 / 12.1;	Embedded product TA 41, TA 62.	Pcs.	8 19	

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Annex D
(reference)

List of accompanying documentation supplied with the materials

1.Documentation transmitted with materials, products, and structures:	
1.1. Based on the materials of all safety classes:	
Sl.No.	Documentation name / data provided
1	Passport, quality document and/or conformity certificate (conformity declaration). Original.
2	Design documentation set (including TC, TS), drawings set (general view, assembly drawings and drawings of its main components, indicating dimensions). Drawings (and/or quality control tables) shall contain a list of basic materials from which the structural elements are made.
3	Manufacturer's certificate of materials and semi-finished products containing data on the chemical composition and mechanical properties (copies).
4	Technical documentation for components included in the structure.
5	Consumables list for installation and commissioning (if it's not reflected in the instruction manual).
6	List of loading and unloading devices for installation (if necessary).
7	Technical description, installation instructions.
8	Instructions for preservation (de-preservation, transportation, storage), if this is not reflected in the passport for the product.
9	Certificate of acceptance inspection (if the materials were conformity assessment in the form of acceptance).
10	Copies of certificates of conformity for materials, structures and components included in the "Nomenclature of equipment, products and technologies for nuclear installations, radiation sources and storage facilities, subject to mandatory certification in the Certification System of OIT for nuclear installations, radiation sources and storage facilities".
11	Certificates of antiseptic processing of lumber used in packaging.
12	Product defect requirements.
13	Customs declaration.
Documentation list is specified approving the TC/TS.	
1.2 For materials, products and structures belonging to 1, 2 and 3 safety classes, in addition to the above mentioned list is presented:	
Sl.No.	Documentation name / data provided
1	Quality control tables for welded joints and basic materials.
2	Quality plans for products, structures, as well as quality plans for components used in the manufacture.
3	Strength calculations, as well as calculations, reports confirming characteristics (qualification) of CM according to TS (TC), which could not be verified by tests during manufacturing of products, structures, in particular, resistance to seismic effects, resistance to environmental influences (climatic version), electromagnetic compatibility, reliability, etc. (in the first batch of shipped SM). Subject to agreement with the Contractor and the General Designer, extracts of calculations may be submitted.
4	List and copies of Reports on nonconformities revealed in the course of manufacture and corrective measures taken to eliminate them.
5	Technical decisions of interested organizations adopted on deviations from the requirements of the TS (TC) normative documents and the supply agreement.
6	Certificate of acceptance inspection.

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Annex E
(compulsory)

Incoming Inspection Act Form

BAEC

F-K1

ASE

Incoming Inspection Protocol of supplied materials, products and structures Протокол контроля поставляемых материалов, изделий и конструкций

No. _____

Construction site _____
Стройплощадка _____

Date _____
Дата _____

Object(facility) _____
Объект _____

Responsible _____
Исполнитель работ _____

1. Name of supplied material _____
Наименование поставляемого материала _____
(type, grade, standard or other regulations No./ тип, марка, № стандарта или других норм)

2. Supplier _____
Поставщик _____

3. Certificate availability _____
Наличие сертификата _____

Yes
No

4. Package condition. Damages _____
Состояние упаковки. Наличие повреждений _____

Yes
No

5. Supplied products appearance. Damages, defects, spoilage _____
Внешний вид поступающей продукции. Наличие повреждений, брака, порчи _____

Yes
No

6. Correctness of marking. _____
правильность маркировки (as per the design / по проекту) (actual / фактическая)

7. Compliance of the products with the supporting documents _____
Соответствие поступающей продукции сопроводительной документации

Amount _____
Объем

Yes
No

Type _____
тип

Yes
No

Grade _____
марка

Yes
No

8. Instrumental inspection of supplied materials _____
Инструментальный контроль поступающих материалов _____
(indicate methods of instrumental inspection/ указать методы инструментального контроля)

by the firm _____
фирмой _____

indicate firm name _____
наименование фирмы _____

Testing date _____
дата испытания _____

8.1 Instrumental inspection results satisfy the design requirements _____
Результат инструментального контроля удовлетворяет требованиям проекта _____

Yes
No

9. Conclusion on storage period _____
Заключение о годности _____

Executor of works/ Производитель работ				
ASE Technical Supervision/ Куратор от АО АСЭ				
BAEC Quality Control Department				

Job title / Должность

Full Name / ФИО

Signature/ Подпись

Date / Дата

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Annex F (Compulsory)

Log-book Form registration results for incoming inspection

Incoming Inspection result registration Log-book

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Annex G
(Compulsory)

Act Form on detected defects in construction materials
Форма акта о выявленных дефектах строительных материалов

General Contractor/ Подрядчик Филиал АО «АСЭ» в НРБ / Branch of JSC «ASE» in Bangladesh
(Company Name)

(Department / Подразделение)

Document No. / № документа	Date of issue / Дата составления

Act on detected defects in construction materials
Акт о выявленных дефектах строительных материалов

Location of structures (products, materials)
Местонахождение конструкций (изделий, материалов)

(object, address, building, structure, workshop / объект. адрес, здание, сооружение, цех)

Manufacturer/Изготовитель _____
(name / наименование)

Supplier/Поставщик _____
(name / наименование)

Sub-contractor (Installation) Company/
Монтажная (субподрядная) организация _____
(name / наименование)

1. Following defects were found in the process listed below/ В процессе перечисленного ниже обнаружены следующие дефекты: _____
(acceptance, installation, commissioning, testing/приема, монтажа, наладки, испытания)

Construction Materials / Строительные материалы			Data / Дата		Detect defects / Обнаруженные дефекты
Name / наименование	Passport No. or marking / номер паспорта или маркировка	Type, mark / тип, марка	Manufacturing /изготовления	Receipts / поступления	
1	2	3	5	6	7

Research result and measures to eliminate / Результаты исследования и мероприятия по устранению:

(detailed description of revealed defect causes, corrective actions, responsible officers and deadlines/ подробно указать причины и мероприятия или работы по устранению выявленных дефектов, исполнители и сроки исполнения)

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Representative Branch of LLC "Trest RosSEM" in PRB / Представитель филиала ООО «Трест РосСЭМ» в НРБ

(position / должность) (signature / подпись) (full name / расшифровка подписи)

Supplier’s representative / Представитель организации-поставщика

(position / должность) (signature / подпись) (full name / расшифровка подписи)

Customer representative (if required) / Представитель Заказчика (при необходимости)

(position / должность) (signature / подпись) (full name / расшифровка подписи)

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Annex H
(Compulsory)

Label Form using the construction materials
Акт о выявленных дефектах строительных материалов

LABEL / ЯРЛЫК	
<div>_____</div> <div>(name of construction material, brand, type / наименование строительного материала, марка, тип)</div>	
<div>Protokol F-K1</div> <div>Протокол F-K1</div> <div>_____</div>	
<div>Code KKS</div> <div>Код KKS</div> <div>_____</div>	
<div>Quantity</div> <div>Количество</div> <div>_____</div> <div>(отсутствует / absent)</div>	
<div>Acceptance date</div> <div>Дата приемки</div> <div>_____</div>	
<div>Expiry date</div> <div>Годен до</div> <div>_____</div> <div>(не предусмотрено / not provided)</div>	
<div>Re-preservation date</div> <div>Дата переконсервации</div> <div>_____</div> <div>(storage period /срок хранения)</div>	
<div>Branch of LLC Trest RosSEM</div> <div>Филиал ООО Трест РосСЭМ</div>	<div>signature, date</div> <div>подпись, дата</div>

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Annex I
(Compulsory)

Label Form on defected the construction materials
Форма ярлыка на дефектные строительные материалы

LABEL / ЯРЛЫК	
(name of construction material, brand, type / наименование строительного материала, марка, тип)	
Protokol F-K1 Протокол F-K1	
Code KKS Код KKS	отсутствует / no code
Quantity Количество	
Acceptance date Дата приемки	
Expiry date Годен до	not provided / не предусмотрено
(storage life / срок хранения)	
Дата переконсервации Re-preservation date	not provided / не предусмотрено
Branch of LLC Trest RosSEM Филиал ООО Трест РосСЭМ	signature, date подпись, дата

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Annex J
(recommended)

Work procedure during conduct the incoming inspection

Sl No	Job content	Responsible executor			
		Supply division	Store	CII	Manufacturer
1	2	3	4	5	6
1	Receive quality documents	+			
2	Verification of compliance invoice, way-bill	+	+		
3	Checking the conformity of quality documents	+		+	
4	Checking the external condition of materials, transport packaging, containers, coatings and seals	+	+	+	
5	Opening containers, inspection of the inner packaging of materials in containers	+	+	+	
6	Preservation of packaging (packaging) in its original (unbroken) form with preservation of transport and shipping marks, seals, packing labels, packing lists until the end of the incoming inspection.	+	+	+	
7	Presentation of quality documents, invoice copy, receipt order, invoices, packaging labels from containers, and commercial act to the representative of incoming inspection	+	+		
8	Checking the conformity of material labeling to quality documents	+	+	+	
9	Checking materials for quantity and completeness, including availability of documentation for operation and repair	+	+	+	
10	Drawing up an act of comments on inspections of clause 1-9 and sending the act to the head of the supply department for communication to the manufacturer	+	+	+	
11	Technical inspection of materials subject to incoming inspection			+	
12	Making a decision on acceptance or rejection of materials based on the results of incoming inspection			+	
13	Registration and transfer of the act based on the results of incoming inspection			+	
14	Registration of the " incoming inspection log-book"			+	
15	Making a notification to call a manufacturer's representative	+			
16	Checking the quality of materials together with manufacturer's representative			+	+
17	Registration of the acceptance act of quality materials	+	+	+	
18	Direction of the acceptance act for quality in the supply division				
19	Submission of a quality acceptance act to the legal department (for quality claims)		+	+	+
20	Labelling of accepted or rejected materials				
21	Return of rejected materials to the factory	+	+	+	+

